Practical Project - Iteration 2

Group Meeting Report

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| Notice of Meeting and Agenda | 26/04/20247.00pmOnline via Discord |

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| Sponsor: | Noor Alani | Name of Group: | Freeza |
| Group Lead: | Romaine | Note taker: | Romaine |
| **Attendees:** | Romaine, Bren, Sukh | | |
| **Absent:** | - | | |
| **Please bring:** | - | | |
| **Agenda items:** | 1. Finish Resource Needs 2. GitHub invites and collabs 3. Work on Prog Report | | |

# Minutes

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| Agenda Item 1: | Finish Resource Needs | Presenter: | Romaine |

#### Discussion:

Final version of resource needs to be completed

#### Conclusions:

Resource needs completed and uploaded to Moodle

| Action items | Person responsible | Deadline |
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| Agenda Item 2: | GitHub invites and collabs | Presenter: | Romaine |

#### Discussion:

Set up GitHub repository and invite team members as collaborators.

#### Conclusions:

GitHub repository has been created and team members have been invited and added as collaborators.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Create repository | Romaine | 26/04/2024 |
| * Team members invited | Romaine | 26/04/2024 |
| * Group members to get familiar with GitHub | Romaine, Bren, Sukh | 26/04/2024 |

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| Agenda Item 3: | Work on Prog Report | Presenter: | Enter presenter here |

#### Discussion:

Group to write small paragraph about the current progress of the Iteration. Then merge all reports into a final Progress Report for the team

#### Conclusions:

Group to write progress reports

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Write progress reports | Romaine, Bren, Sukh | 01/05/2024 |
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# Other Information

#### Date of next meeting:

29/04/2024 Lunchtime